

## **Hubei Sanonda Co., Ltd.**

### **Notice of the 3<sup>rd</sup> Interim Shareholders Meeting in**

The Company and all members of its board of directors hereby guarantee that the contents of information disclosure are true, accurate, complete and without any false record, misleading statements or major omissions.

**2018**

#### **I. Basic Information of the Meeting**

1. This is the 3<sup>rd</sup> Interim Shareholders Meeting of 2018.
2. Convener: Board of Directors. The Company passed a proposal on calling for the 3<sup>rd</sup> Interim Shareholders Meeting of 2018 on the 9<sup>th</sup> Meeting of the 8<sup>th</sup> Session of the Board of the Company on December 10, 2018.
3. The meeting is in line with the relevant laws, administrative regulations, regulatory documents and relevant provisions of the Articles of Association.
4. Way of the meeting: shareholders can vote through on-site voting and online voting.

For each share, either on-site voting or online voting can be used. If repeated voting by the same share occurs, the first voting result shall prevail.

#### **5. Time of the Meeting:**

- (1) On-site meeting: starts at 14:30 on December 26, 2018.

(2) Online voting: the online voting via trading system of Shenzhen Stock Exchange will be from 9:30 a.m. to 11:30 a.m. and from 1:00 p.m. to 3:00 p.m. on December 26, 2018; the online voting via online voting system of Shenzhen Stock Exchange will be any time from 3:00 p.m. on December 25, 2018 to 3:00 p.m. on December 26, 2018.

6. Record day of the meeting: December 19, 2018

For B-share shareholders, they can vote only if they purchase the Company's shares on December 14, 2018 or before.

7. Attendance:

(1) All shareholders of the Company whose names appear on the registry of the Shenzhen Branch of China Securities Depository and Clearing Corporation Limited on the closing of the trading market on the record day are entitled to attend the meeting. Shareholders may also appoint proxies in writing to attend and vote. The proxies can be non-shareholders.

(2) Directors, supervisors and senior executives of the Company;

(3) Attorney engaged by the Company;

(4) Other invitees invited by the convenor.

8. Location:

6F A7 Building, No.10, Chaoyang Park Sough Road, Beijing, Chaoyang, China

## **II. Proposal**

1. Proposal on the Change of Company Name and the Stock Abbreviations

2. Proposal on the Revisions of the Articles of Association

3. Proposal on the Customary Extension of Liability Insurance Policies for Directors, Supervisors and Senior Executives

Proposal 2 comes into force only after the approval of proposal 1.

The above proposals were passed by the 9<sup>th</sup> meetings of the 8<sup>th</sup> session of the Board of Directors. Please see the announcements published on [www.cninfo.com.cn](http://www.cninfo.com.cn) on December 11, 2018.

As special resolutions, the No. 2 proposal should be approved by more than 2/3 of the total number of shares with voting rights held by shareholders present.

The voting of Mid-small shareholders shall be counted separately and disclosed.

### III. Proposal Code

Table 1: coding list of the shareholders' meeting proposals

NO.	Proposals	Note
		The proposal with a "✓" in this column can be voted
100	All proposals: except the non-cumulative voting proposals	✓
Non-cumulative Voting Proposals		
1.00	Proposal on the Change of Company Name and the Stock Abbreviation	✓
2.00	Proposal on the Revisions of the Articles of Association	✓
3.00	Proposal on the Customary Extension of Liability Insurance Policies for Directors, Supervisors and Senior Executives	✓

### IV. Registration of the on-site Meeting

#### 1. Way of Registration:

(1) for individual shareholders attending the meeting, personal ID card and shareholding certificates are needed; while attending the meeting by proxy, the attendant must hold the ID copy of the client, power of attorney, shareholding certificate along with ID of the proxy;

(2) for legal representatives of legal person shareholders attending the meeting, the copy of business license, certificate of identity of the legal representative and shareholding certificates are necessary; while attending the meeting by proxy, the attendant must hold the copy of the business license, certificate of identity of the legal representative, power of attorney, shareholding certificates along with ID of the proxy;

(3) shareholders from other locations can register via mail or fax before 16:30 on December 25, 2018. Please confirm by telephone after sending the mail or fax. Registration through telephone is not accepted.

2. Date: 8:30-16:30(during the working days), from December 24 to December 25, 2018.

3. Place:

Office of the Listco, 6/F, No.7 Office Building, No.10 Courtyard, Chaoyang Park South Road, Chaoyang District, Beijing, China.

4. Contact:

Contact Person: Wang Zhujun, Guo Zhi

Telephone: (010) 56718110 Fax: (010)59246173

Address: 6/F, No.7 Office Building, No.10 Courtyard, Chaoyang Park South Road, Chaoyang District, Beijing, China.

Post code: 100026

5. The on-site meeting will last for half of a day, the transportation and boarding expenses for attendance shall be borne by the participants themselves

## **V. Operation Process of Online Voting:**

In the shareholders' meeting, shareholders can participate in voting through the trading system and online voting system (<http://wltp.cninfo.com.cn>) of Shenzhen Stock Exchange. For more details, please refer to the attachment 1.

#### **VI. Documents available for reference**

1. The Resolutions of the 9<sup>th</sup> Meeting of the 8<sup>th</sup> Session of the Board of the Directors;
2. Other documents required by Shenzhen Stock Exchange.

Board of Directors of Hubei Sanonda Co., Ltd.

December 10, 2018

## **Attachment 1**

### **The Operation Process of Online Voting**

#### **I. Online voting procedure**

1. Voting code and abbreviation: Voting code “360553”; abbreviation “Sanonda voting”
2. Vote

For non-cumulative voting proposals, shareholders shall vote among: For, Against, and Waive.

#### **II. Vote via Shenzhen Stock Exchange Trading Program**

1. Voting time: 9:30-11:30 and 13:00-15:00 on December 26, 2018.
2. Shareholders can enter into the trading system to vote.

#### **III. Vote via Shenzhen Stock Exchange Online Voting System**

1. The online voting system shall be used from 3:00 p.m. on December 25, 2018 (one day before the shareholders’ meeting) to 3:00 p.m. on December 26, 2018 (same with the ending day of the shareholders meeting).
2. Shareholders voting through online voting system shall obtain Shenzhen Digital Certificate or Shenzhen Investor Service password in accordance with the Guidelines of Shenzhen stock exchange Investor Network Identity Authentication Service Business (April 2016) to provide of identity authentication. For detailed authentication process, please log into the online voting system <http://wltp.cninfo.com.cn>.
3. Shareholders can log into <http://wltp.cninfo.com.cn> with the Shenzhen Digital Certificate or Shenzhen Investor Service to vote within the time period required by the Shenzhen Stock Exchange online voting system.

## Attachment 2

### Power of attorney

I hereby authorize Mr./Ms. \_\_\_\_\_ to attend and vote in the 3<sup>rd</sup> Interim Shareholders Meeting of Hubei Sanonda Co., Ltd. on December 26, 2018. The voting opinion is as followed:

NO.	Proposals	Note	Voting Opinions		
		该列打勾的栏目可以投票	For	Against	Waived
100	All proposals: except the non-cumulative voting proposals	✓			
Non-cumulative Voting Proposals					
1.00	Proposal on the Change of Company Name and the Stock Abbreviation	✓			
2.00	Proposal on the Revisions of the Articles of Association	✓			
3.00	Proposal on the Customary Extension of Liability Insurance Policies for Directors, Supervisors and Senior Executives	✓			

**( Note: For non-cumulative voting, Choose “√” if you vote for the resolution ,  
“ × ” if you vote against the resolution, “○” if you waive; For cumulative  
voting, please fill in the number of the votes for the candidates. )**

Consignor:

ID card or business license number:

Shareholding account:

Type and amount of shareholding:

Consignee:

ID card number:

Delegation date:

This power of attorney shall come into effect from the date of issuance and shall  
invalid while the above mentioned Meeting ends.